ISORA – Irish Sea Offshore Racing Association

Skippers Briefing – Pre-Race Crew Meeting (Template)

PLEASE USE THIS TEMPLATE TO SET UP YOUR CREW BRIEFING STARTING WITH A DETAILED EXPLANATION DESCRIPTION OF THE BOAT TO ALL CREW

Before Racing Skippers must consider the following:

'Is my boat and crew capable of competing safely in this race, taking full regard of the expected weather conditions, duration of the race, and confident that my boat complies with the specified WS category of this race and the associated safety requirements'

Man-Over Board

- Describe the procedure at the dock including locating the position on your Chart Plotter
- Describe the recovery procedure
- Demonstrate both pre-race

DSC – VHF calls

- Describe the procedure for the use of the VHF in an emergency (have you a handy crib sheet at your nav station with Call Sign and MMSI No? – use our template here
- Ensure crew understand the need to listen on Channel 16 for the whole race (dual watch with the racing Channel)

EPIRB

- Describe the use of the EPIRB (if you have one – mandatory for Category 2 races eg Fastnet /Round Ireland)

Life Jackets

- Ensure that all crew have an Ocean-Going Life Jacket with hood, light and whistle
- Ensure they are always worn but mandatory in the following instances:
    - Between sunset and sunrise
    - Main sail reefed or being reefed
    - Visibility less than 1 mile
    - Wind greater than 18 knots
    - Alone on deck
    - On the instructions of the skipper or watch leader

AIS and Personal Beacons

- Describe and demonstrate on the Chart Plotter
- Ensure that the AIS is watched appropriately for the conditions
- Explain link to Personal Beacons

Abandoning Ship

- Describe the procedure and the use of the liferaft

Rigging

- Fully explain all rigging components
- Describe and demonstrate how the main boom preventer is rigged and safely released in tack/ gybes

Dismasting

- Describe the tidy up procedure – bolt croppers etc

Storm Sails

- Describe and demonstrate the use of storm sails

Emergency Rudder Steering

- Describe and demonstrate the use of emergency rudder

Fire Precaution and Fighting

- Describe and demonstrate

Flares

- Describe and demonstrate

Communications

- Explain clearly the chain of command on board

Trash

- Ensure the crew understand the need to retain trash and to follow the doctrine of "leave no trace"

THIS IS A TEMPLATE AS A GUIDE FOR SKIPPERS ON THE MATTERS TO BE COVERED AT THE CREW BRIEFING – PLEASE ADD YOUR OWN NOTES TO THIS LIST -